

ORIG: **W. WAINWRIGHT:jcd**
 UNIT: **SAS/BOB**
 EXT: **8158**
 DATE: **28 MARCH 1963**

CLASSIFIED MESSAGE

SECRET

| ROUTING | |
|---------|---|
| 1 | 4 |
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TO: **CERTAIN STATIONS AND BASES**
 FROM: **DIRECTOR**
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INFO

CITE DIR

28865

PERUMEN

1. ALTHOUGH MAJORITY OF ADDRESSEES HAVE RECOGNIZED NEED FOR REGULAR REPORTING ON PERUMEN DIPLOMATS AND OFFICIALS IN THEIR AREAS, URGENCY OF PERUMEN PROGRAM HAS RESULTED IN LACK OF UNIFORMITY IN THIS TYPE OF REPORTING, AND CONFUSION ON THE PART OF SOME ADDRESSEES REGARDING RESPONSIBILITIES. THEREFORE, TO STANDARDIZE FIELD REPORTING AND STIMULATE RECRUITMENT AND DEFECTION OPERATIONS, ADDRESSEES SHOULD ADHERE TO FOLLOWING GUIDELINES:

A. BIOGRAPHIC, OPERATIONAL, AND TRAVEL INFO IS DESIRED ON THE FOLLOWING CATEGORIES ON PERUMEN DIPLOMATS AND OFFICIALS:

- 1.) ALL OFFICERS AND STAFF EMPLOYEES OF DIPLOMATIC INSTALLATIONS.
- 2.) ALL OFFICERS AND STAFF EMPLOYEES OF TRADE AND OTHER ECONOMIC MISSIONS.
- 3.) PERMANENT MEMBERS AND DELEGATIONS TO INTERNATIONAL ORGANIZATIONS.
- 4.) DIPLOMATIC COURIERS
- 5.) KNOWN OR SUSPECTED MEMBERS OF PERUMEN SECURITY ORGANIZATIONS.

RELEASING OFFICER

COORDINATING OFFICERS

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ORIG: **W. WAINWRIGHT**jd
 UNIT: **SAS/EOB**
 EXT: **6153**
 DATE: **26 MARCH 1963**

CLASSIFIED MESSAGE

S E C R E T

FILE NO.

B-62

ROUTING

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INFO

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6.) CODE CLERKS

7.) OFFICIALS OF PBERMEN MINISTRIES ON OFFICIAL
 BUSINESS.

B. BIOGRAPHIC INFO REPORTS, WHICH IN MOST CASES CAN
 BE OBTAINED FROM LIAISON SOURCES SHOULD CONTAIN FOLLOWING: *open 20/6*

FULL NAME (INCLUDING MATRONYMIC)

DIPLOMATIC OR FUNCTIONAL TITLE

DATE/PLACE OF BIRTH

PASSPORT NUMBER

PHOTOGRAPH

FAMILY MEMBERS (WITH RESIDENCE INDICATED)

RESIDENCE IN COUNTRY OF ASSIGNMENT

DATE OF ARRIVAL AT POST

C. OPERATIONAL INFORMATION: USE REDCAP NOTEBOOK AS
 GUIDE TO TYPE OF REPORTING DESIRED ON CUBANS LISTED PARA 1 A ABOVE.
 DISCUSS CONTINUING NEEDS, WHERE PRACTICABLE, WITH LIAISON SERVICES AND
 INDEPENDENT ASSETS.

CONT.....

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 UNIT : SAS/EOB
 EXT : 6153
 DATE : 26 MARCH 1963

CLASSIFIED MESSAGE

S E C R E T

FILE NO.

5-02

ROUTING

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TO

INFO

CITE DIR

28865

D. TRAVEL INFO: THIS DESIRED ON ALL CATEGORIES LISTED ABOVE, BUT IF STATION OR BASE CAPABILITIES LIMITED THIS FIELD, THEN GIVE PRIORITY TO REPORTING MOVEMENTS OF SENIOR OFFICIALS, CODE CLERKS, AND KNOWN OR SUSPECTED SECURITY TYPES.

2. WHERE IT NOT UNDUE BURDEN ON ADDRESSEES DESIRE THAT ALL OPS LEADS, TRAVEL INFO, AND BASIC BIO DATA BE SENT BY ROUTINE CABLE, EXCEPT WHERE OPERATIONAL SITUATION DICTATES HIGHER PRECEDENCE. LENGTHY BACKGROUND REPORTS, OPS SUMMARIES, ETC., SHOULD BE SENT PRIORITY DISPATCH. CABLES AND DISPATCHES NORMALLY SHOULD BE SLUGGED "PBRUMEN", EXCEPT IN THOSE SPECIAL CASES WHERE "TYPIC" IS DIRECTED BY HDQS TO INDICATE ACTION RESPONSIBILITY OF SPECIAL STAFF.

3. IT IS REQUESTED THAT EACH ADDRESSEE PROVIDE AN INITIAL REPORT CONTAINING INFO REQUESTED IN PARA 1-B ABOVE FOR EACH PBRUMEN OFFICIAL CURRENTLY STATIONED YOUR RESPECTIVE AREAS. IN THOSE CASES WHERE THIS INFO IS CURRENTLY AVAILABLE AT HDQS, YOU NEED CITE ONLY 301 NUMBER. IDENTIFY LOCAL ODA/ID SOURCES IF USED AND SCREEN THEIR MATERIAL AS RECENT REPORTING THESE SOURCES HAS PROVEN TO BE INACCURATE AND/OR DATED.

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 UNIT: **SAS/EOB**
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4. AFTER THIS INITIAL REPORT, PLS CONTINUE TO REPORT
 ADDITIONAL PERTINENT INFO AS SOON AS IT BECOMES AVAILABLE.

END OF MESSAGE

CABLE SECRETARIAT

SAS/Comment: Pls forward to KNCS as address ~~see~~ considered to be
 increasingly important in ~~DERUMEN~~ activities.

C/WE *R. W. Wainwright*C/AF *[Signature]*C/EE *[Signature]*C/FE *[Signature]*C/NE *[Signature]*

[Signature]
DESMOND FITZGERALD
 C/SAS

[Signature]
EDWARD A. MARELIUS
 C/SAS/EOB

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